

First Lutheran Church Council
Tuesday, September 12, 2017
James Bjorge Adult Education Room
MINUTES

Attendees: Gary Inman- president, Loren Stahl-treasurer, Kathy Helming-secretary, Chris Kraemer, John Bennett, Jane Nelson, Dave Rogness, Marianna Malm, Danelle Kjar, Daniel Damico, Pastor Laurie Neil, Pastor Corey Bjertness, Rollie Johnson and Missy Froeber. Brad Garcia from Bradley Homes joined us.

Mr. Brad Garcia presented his request for release of public right away for the house on 6th St. N. He then left and Mr. Inman opened the meeting by reading the mission and vision statements.

Pastor Corey Bjertness gave the devotion

Governance Manual Review

The Council reviewed Section 2.3 Council Member's Code of Conduct, from the governance manual.

Consent Agenda

Mr. Rogness motioned to accept the Consent Agenda that consisted of the minutes from the last meeting. Ms. Helming seconded. Motion approved.

Regular Agenda

Financial Report: Danelle Kjar reviewed the financial report with the Council. Mr. Bennett motioned to approve the financial report and Ms. Malm seconded. Motion approved.

Old Business:

- **The House on 6th St. N.** – discussion ensued on the goal and mission of Bradley Homes vs. the church's relationship with Heritage House. Council decided that the relationship with Heritage house and Mr. Halverson was most important. Mr. Kraemer moved to regrettably deny the release of public right of way on the easement as concerns the property at 601 5th St. N. Mr. Stahl seconded. Motion approved.
 - **Note:** The Council decided that the church will remain neutral to any negotiations between Mr. Halverson and Mr. Garcia as concerns purchase of the property.
- **Friday Close** – Pastor Bjertness asked the Council for their wisdom on any secondary effects of closing the church completely on Fridays. Staff would work a 12 hour day on Wednesdays and a 4 hour day on Sundays. The exception would be if there was a funeral on Friday, then staff would be present. Council proposed that staff check into the cost of a personal answering service for Fridays and stated that it is important to communicate to the congregation . Any further thoughts will be sent to Pastor Bjertness.

New Business:

- **Officer Elections** – A motion was made to suspend officer elections for the next Council year in order to maintain consistency during the Building project. At the end of the Council year, this proposal will be reviewed again. Ms. Malm motioned to approve the suspension of officer elections and Mr. Kraemer seconded. Motion approved.
- **Contract** – A motion was made to approve the authority of the Council President to sign the architect contract once changes have been incorporated. A motion was also made to approve Mr. Dave Rogness and Mr. Terry Yoney and Mr. Daniel Damico as representatives of the Council, congregation and Staff. Mr. Rogness motioned to approve the authority to sign and the representatives. Ms. Helming seconded. Motion approved.

Mr. Inman went over the time schedule slides:

Schematic Design Phase – 2 months

Begin now, complete by November 17 for approval by council at November 21 meeting.

Note: consultants or vendors for sound/lighting/video/technology should be selected by October 15 as they may require council approval at October 17 meeting.

Design Development Phase – 1 month

November 21 – December 18 for approval by council at December 19 meeting.

Note: Decision on project management method should be determined by December 19 for council approval and to properly integrate into the construction drawings.

Construction Document Phase – 3 months

December 19 – April 6, 2018 with update to Council at April 17, 2018 meeting

Bidding – 3 weeks

Bid Date – Thursday, May 3, 2018 (gives us 10 days to verify bids)

Council approval and award of bids at 5/15 meeting.

Note: Any construction financing package should be in place by June 30 to get ahead of requests for payment submittals.

Miscellaneous

Contracting paper work – 2 weeks

Ground breaking ceremony – TBD

Construction Start – Monday, June 4, 2018

Construction Duration – estimated at 18 months

Task Force Nominees were determined. Monday, Tuesday and Wednesday lunches will be set for meeting times for the various task forces. Committees will start in October and meet for 8-12 weeks. Monthly engagement meetings for the entire congregation will be held once a month in October, November and December.

Education task Force:

- **Laurie Neill**
- Eric Burgrath
- Marianna Malm
- Beverly Bjertness
- **Katie Kringstad**
- **Meggie Bjertness**
- Jeff Sprecher
- **Erik Carlson**
- Emily Burggraff
- Marie Swanson
- Shelly Krossbaken
- Katie Johnson
- Cathy Sperial

Nursery Task Force:

- * **Ellen Lehmann**
- * **Haley Vargas**
- * **Katie Kringstad**
- * Sarah Halverson
- * Sarah Greterman
- * **Karla (momtalk)**
- * Mavis Bennett

Gathering Space/Coffee Task Force:

- Janet Zinke
- Eileen Scheel
- **Shirley Tietz**
- Lois Brown
- Christina Athy
- **Becki Tollefson**
- **Daniel Damico**
- Paul Light
- Chris Kraemer (Tuesdays)

Worship Task Force:

- * **Karla Lynstad (momtalk)**
- * Art Phillips
- * Steve Scheel
- * **Rollie Johnson**
- * **Daniel Damico**
- * **Dave Adams**
- * Alex Rydell
- * Becky Anderson
- * Jane Nelson

Chapel /Columbarium:

- Dale Zimprich
- Terry Yoney
- Al Nielson
- **Michael Olson**
- Loren Stahl
- Paul Sperial
- Sindy Keller

Technology:

- * Gary Inman
- * **Eric Dybing**
- * Wayne Ramsey
- * Ben Carlson
- * Mike Amb
- * **Corey Bjertness**
- * Michelle Suedel
- *Michelle Zimprick

- **Other new business was tabled for the next meeting.**

Mr. Damico closed with a prayer.

Next council Meeting will be held on October 17, 2017.

There was no executive session.

Meeting Adjourned.

Respectfully Submitted,
Missy Froeber
Executive Assistant