

**First Lutheran Church Council**  
**Tuesday, November 21, 2017**  
**James Bjorge Adult Education Room**  
**MINUTES**

**Attendees:** Gary Inman- president, Loren Stahl-treasurer, Kathy Helming-secretary, Chris Kraemer, John Bennett, Jane Nelson, Dave Rogness, Sindy Keller, Danelle Kjar, Pastor Laurie Neil, Pastor Corey Bjertness, Pastor Dave Adams, Rollie Johnson, Terry Yoney and Missy Froeber. Mike and Kent Wild joined us for the Architect's report.

Pastor Dave Adams opened with a prayer and a song

**Architect's Report**

Kent Wild went through a power point presentation of the floor plans and the overall combined task force recommendations for the Schematic Design Phase. A hand-out with all information was given to each Council member.

The Project schedule is:

- Schematic Design Phase Set. 15-Nov. 21
- Design Development Phase Nov. 21-Jan. 16
- Construction documents Phase Jan. 16-Apr 17
- Bidding Apr 17-May 8
- Construction Start June 4
- Construction Completion Dec. 15, 2019

Dave Rogness reported that the Task Forces at Large recommended the Schematic Designs be accepted by the Council. He made a motion to accept the Schematic Designs and move forward with the Design Development Phase. Sindy Keller seconded the motion. Motion approved.

**Financials**

Danelle Kjar reported on the financials. Dave Rogness made a motion to accept the October Financials. Marianna Malm seconded. Motion approved.

**Minutes**

Chris Kraemer made a motion to accept the October minutes. Marianna Malm seconded. Motion Approved.

**Administrator's Report**

There is water leaking in the NE corner of the Sanctuary, through the cement wall from a defective water pipe. Repairs are scheduled for Tuesday 28<sup>th</sup>. We are working to create a dashboard of baptism and other numbers for the Council.

**Old Business:** The Committee Descriptions and Terms discussion was again tabled for another meeting.

- **Building Project Architect Liability Insurance** – We do not have a formal proposal back as of yet, but the amount is now at \$195,000 with an 18 month course of construction and a 5 year warranty. Motion is stayed until we receive the final proposal.

- **Engagement Meeting Recap**– We received 4 comment cards total from the meeting . Those with names were responded to and others will be addressed at the next engagement meeting, possibly February 11<sup>th</sup>. A suggestion was made that Terry Yoney address the questions and comments in the newsletter as he is the representative of the congregation.

#### **New Business:**

- **General Contractor vs. Construction Manager** – Loren Stahl presented slides outlining the differences:



After much discussion on the pros and cons of each, Dave Rogness made a motion that we go with the Construction Manager At Risk (CMAR) and assign Wild and Associates to be the CMAR. Chris Kramer seconded the motion. Motion approved. Deciding factors were: considerably less stress on staff and senior pastor, Dave Rogness and Terry Yoney, less change orders and less delays which would both save money.

NOTE: Loren's full slide presentation was sent to Council Members.

- **Gift Baskets** – Pastor Corey asked for thoughts on the abundance of gift baskets at the First Fest Celebration that contained alcohol. The Council did not see a problem with this, but being aware of the sensitive nature of alcohol in church, suggested wording such as “We encourage family friendly baskets”, or keeping the wine in the office and indicating that fact in the basket or encouraging more services be offered rather than so many baskets.
- **Eastern ND Synod** – The Synod has sent a letter stating they have a shortfall in their budget. First Lutheran has money in the unrestricted account. Pastor Corey spoke with the bishop and we can give a gift that would be restricted to a specific budgeted item such as the University Lutheran Center or the Dakotah O'yate , or the Luther Seminary, all organizations that we already support. Pastor Corey is suggesting a gift of \$10,000. Dave Rogness made a motion that we contribute \$10,000 to the Eastern ND Synod to be used specifically for the University Lutheran Center. Sindy Keller seconded. Motion approved.

Council closed with a prayer.

**Next council Meeting will be held on December 19, 2017.**

Executive Session followed

Meeting Adjourned.

Respectfully Submitted,  
Missy Froeber  
Executive Assistant