

FLC HEALTH MINISTRY COMMITTEE
October 9, 2013
Heritage Room 5:30 PM

Present: Dianna Woodard, Dawn Nygaard, Rita Moen, Ruth Hanson, Pr. Dale Vitalis, Lu Vitalis

Ruth led opening devotion and prayer

Minutes of September were approved as written

Announcements:

- Pr. Dale Vitalis has announced his retirement at the end of 2013
- Homeless and Hungry is this weekend. Volunteers are needed. Check the FLC website for details.
- 4 Concordia nursing students are doing their Parish Nurse rotation with Ruth
- Home Instead is presenting W/S on Alzheimers at FLC on Oct 22nd
- Journey Through Loss and Grief begins Oct. 20th

Planning for Mark Schoepp seminar on Nov 16

Brochure draft was approved with 2 edits. Ruth will ask Pr. Laurie to amend and make copies. Will also request large banner for publicity on Sunday mornings.

Pr. Laurie will provide opening and closing devotions. Ruth will introduce speaker.

Registration discussion:

- All pre-registration will be on line
- Group felt that we need to offer the option to pre-register on line, but still pay at the door. The thinking was that some participants will be reluctant to give out credit information on line.
- Will staff an information table in Gathering space on Oct. 20, 27, and Nov.3. Will also have a committee member in the main office who will assist those unfamiliar with on-line registration.
- Registration table the day of workshop needs at least 2 volunteers. Process will be simpler this year. If they are on the pre-registration list but haven't pre-paid, the fee is \$15. Registration at the door will be \$20.

Door Prizes:

- Ruth has several already collected
- Dianna will make a Christmas table runner and Christmas pot holders
- Kalah will create a basket
- Ruth will check on possibility of a First Mug, and a copy of our current Bible study books (Grace, Martin Luther)
- Dianna recommended that we place door prize slips at each table to prevent the congestion in the registration line. Committee members would then collect the completed slips. (*Ruth needs to announce at beginning of workshop)
- All door prizes should be in Ruth's office by Nov. 10th to allow time to package baskets
- Ruth will ask Shirley Tietz if she would be willing to help.
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Publicity:

- Ruth and Magda will organize.
- All committee members encouraged to forward information to their email contacts, and post flyers in their work areas. (Ruth will provide the email content and the posters.)
- Ruth/Dianna will ask Sanford to publish in "Sanford Connect"

- Table tents were also suggested to raise awareness

Nursery

No plans to staff a nursery that morning. If requests come in, we will make accommodations.

VOLUNTEER SCHEDULE

WHAT	WHEN	WHO
Staff booth in Gathering Space	Sunday Oct. 20 10-11AM	Rita & _____
	Sunday Oct. 17 10-11AM	Lu & Rita
	Sunday, Nov. 3 10-11AM	Rita & _____
Staff main office to help with on-line registration	Sunday Oct. 20 10-11AM	(Need one for each Sunday) _____
	Sunday Oct. 17 10-11AM	_____
	Sunday, Nov. 3 10-11AM	_____
Food prep & room set-up in Celebration Hall	Friday, Nov. 15 th Noon-2:30 pm	Dianna, Ruth, Carrie, Lu, (<u>need several more</u>)
Set tables & serve brunch	Saturday, Nov. 16 th 7-9:30 AM	Dianna, Ruth, Carrie (<u>need several more</u>)
Register participants	Saturday, Nov. 16 th 8-9:30 AM	Rita, Sheila
Serve as hostess	Saturday, Nov. 16 th 8-9:30 AM	Lu ? Cyd
Package door prizes/ baskets	TBD	Lu, Dawn, ? Shirley

Faith Communities Alive Update:

- First step is a congregational assessment
- Ruth will write article for upcoming newsletter
- Concordia students are going to develop an implementation plan

Meeting adjourned with the Lord's Prayer

Next meeting is November 13th
Recorded by Ruth Hanson, chairperson