

**First Lutheran Church Foundation**  
**Minutes – Regular Meeting**  
**December 19, 2013**

**Attendees:** Byron Trochman, Mary Carlson, Brad Keller, Loren Stahl, Gary Hanson, Janie Olson, Evelyn Quigley, Rory Beil, Larry Audette, Pastor Corey, John Holmen, Jack Rydell-Council Representative, Alan Turmo

**Absent:** Jon Aarsvold

- I. **Call to Order:** Byron Trochman
- II. **Devotions:** Pastor Corey
- III. **Open Discussion:** Alan Turmo addressed the Board with questions regarding the Foundation's distribution policy. The following responses were provided:
  - a. The First Lutheran Church Foundation was established 01/16/68 with Article 3 of the Articles of Incorporation stating: "The purposes for which the corporation is organized are: ..., to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, literary, or educational purposes as may be undertaken, approved or supported by The First Lutheran Church of Fargo."
  - b. The Revision/Restatement of the Bylaws in 2003 does not change the original structure of the Foundation.
  - c. The Foundation "brochure" is in the process of being updated, but is considered a marketing piece only, and is not the governing document by which the Board follows when determining distributions to be made.
- IV. **Approval of November/E-Meeting Minutes:** Minutes of the Foundation Board's regular meeting held November 21, and Special E-meeting held December 3, 2013 were reviewed. Upon a motion by Rory Beil, seconded by Evelyn Quigley, minutes of both meetings were approved as presented.
- V. **Financial Reports:** Gary Hanson reviewed the financial results through 11/30/13, including accounting statements for the General and Endowment Funds, Financial Statement, and Bucket Summary. A more in-depth investment review will be provided in January. Upon a motion by Loren Stahl, seconded by Brad Keller, the November financial reports were approved as presented.
- VI. **New Business:**
  - a. **Current Requests:**
    - a. **HERO:** Request was submitted for \$1,500 to assist with the purchase of three laptops/hardware/software upgrade. A motion to deny the request, due to the fact that it is for operational costs, was made by Rory Beil, seconded by Larry Audette. Motion carried and request was denied.
    - b. **FLC Slovakia Mission Trip:** A request in the amount of \$5,000 was submitted on behalf of the FLC Vision Slovakia Mission Team to assist with program and travel costs for their upcoming mission trip. A motion to approve the request in the amount of \$2,000 to assist with the program costs only (no travel) was made by Brad Keller, seconded by Evelyn Quigley. Motion carried.
    - c. **FM Haiti Medical Mission:** A request in the amount of \$5,000 was submitted to assist with expenses related to an upcoming medical mission trip to Haiti. A motion

to defer consideration of request at this time in order to obtain more detailed information regarding specific costs involved with the trip, was made by Evelyn Quigley, seconded by Loren Stahl. Motion was carried.

- d. **New Life Center:** A request in the amount of \$4,724 was submitted to assist with the purchase of new beds for the shelter. Upon a motion by Loren Stahl, seconded by Janie Olson, motion was approved to fund the requested amount in full. Larry Audette abstained from voting due to client relationship.
- e. **FLC Parish Nurse:** A request in the amount of \$4,472 was submitted to assist FLC with the replacement/purchase of new AED equipment/Manikin/CPR training for the church. Upon a motion by Brad Keller, seconded by Evelyn Quigley, funding of the full request as presented was approved.
- f. **Family Healthcare:** A request in the amount of \$2,500 was submitted by Family Healthcare in support of their "Opening New Doors Capital Campaign" in order to serve the homeless population with regard to medical/dental care. Matching grant funds, up to \$150,000, will be provided by the Dakota Medical Foundation. A motion to approve the request as submitted was made by Loren Stahl, seconded by Janie Olson. Motion carried.

VII. **Reports:**

a. **President's Report (Byron Trochman):**

- a. Items for future discussion – possible changes to policy, and pass-thru organizations.

b. **Senior Pastor's Report (Pastor Corey):**

- a. Calls are being made on members of the congregation by Pastor Corey and John H. , which are going extremely well.
- b. Update on the financial situation of the church was provided.

c. **Council Report (Jack Rydell):** A farewell gathering for Pastor Dale and Ruth Hanson on their retirement is planned for Sunday, December 22 at 10:00 a.m. in Fellowship Hall.

d. **Giving Consultant Report (John Holmen):**

- a. Visits being made with Pastor Corey are going very well; it will be important to follow-up with the people they have been meeting with.
- b. Has "Giving Corner" in the quarterly newsletter with information about tax credits, benefits of giving, etc.
- c. Temporary Crescendo software program will be expiring – will need to look at purchasing program for future.
- d. Working on ways to improve recognition for donors/potential donors – important to have in place.

VIII. **Adjourn.** Upon a motion by Brad Keller, the meeting was adjourned.

**Upcoming Meeting Schedule:**

- **January 16** – Evelyn Quigley will provide lunch
- **February 20**
- **March 20**