

First Lutheran Church Council
Tuesday, October 17, 2017
James Bjorge Adult Education Room
MINUTES

Attendees: Gary Inman- president, Loren Stahl-treasurer, Kathy Helming-secretary, Chris Kraemer, John Bennett, Jane Nelson, Dave Rogness, Sindy Keller, Danelle Kjar, Daniel Damico, Pastor Laurie Neil, Pastor Corey Bjertness, Pastor Dave Adams, Rollie Johnson, Terry Yoney and Missy Froeber. Jeremy Ulmer, Christine Club and Jay Borland from Fiebiger, Swanson West joined us for the auditor's report.

Pastor Corey Bjertness spoke on the "Thoughts from the Senior Pastor" handout and prayed us into the Council meeting.

Auditor's Report

Jeremy Ulmer from Fiebiger Swanson West presented the Required Communications portion of the Auditors Report. A few items to note are: the number of credit cards we currently have, a whistle blower policy, a conflict of interest form, segregation of duties in the financial office, the new standards for accounting for leases and the non-profit standards update. Fiebiger Swanson West will help with these last two when the updates come into effect.

Dave Rogness noted that the Foundation has both a conflict of interest form and a whistle blower policy that we can adapt for the council.

Christine Club presented the Auditors Report. No action was needed.

Governance Manual Review

The Council reviewed Section 2.4 Governing Process, from the governance manual. It was noted that a Council Self-Appraisal meeting needs to be scheduled and a Master Ministry Plan for the coming year needs to be determined.

Administrator's Report

The Friday closing is on hold as we gage the needs of the congregation. An answering service to be used when the church is closed has been investigated and will be implemented on a trial basis to see if it is cost effective for us.

Consent Agenda

Mr. Rogness motioned to accept the Consent Agenda that consisted of the minutes from the last meeting and the latest Committee reports. Mr. Stahl seconded. Motion approved.

Special Focus

Terry Yoney deferred to Dave Rogness who gave an update on the Project Leadership Team and the five Building Task Forces. Mr. Yoney and or Mr. Rogness will do a summary report at each monthly council meeting. We are about 2-3 weeks behind on our timeline, but the Chapel/Columbarium and the Gathering/Coffee space task forces are almost complete. A possible start date for the Chapel and the Gym remodel is June with a tentative completion date of September.

Regular Agenda

Financial Report: Danelle Kjar reviewed the financial report with the Council. Mr. Stahl motioned to approve the financial report and Mr. Kraemer seconded. Motion approved.

Old Business: The Committee Descriptions and Terms discussion is tabled for another meeting.

New Business:

- **Building Project Architect Liability Insurance** – A motion was made to pursue approval for additional Architect Liability Insurance in the amount of up to \$10 million with a premium of up to \$215,000 to be presented with final figures at the next Council meeting for final approval. Ms. Keller motioned to approve the pursuit of additional Architectural Liability Insurance and Ms. Nelson seconded. Motion approved.
- **Engagement Meetings**– Several ideas for engagement meetings were discussed including inviting congregational members to the beginning part of Council Meetings to hear the Summary Updates. It was decided that Mr. Rogness and Mr. Yoney will do a Summary Update with renderings from the architects on a Sunday in November between services. A one page bulletin insert will be created from the powerpoint information presented at this meeting.

Pastor Dave Adams closed with a prayer.

Next council Meeting will be held on November 21, 2017.

There was no executive session.

Meeting Adjourned.

Respectfully Submitted,
Missy Froeber
Executive Assistant